

CYNGOR GWYNEDD



Report to a meeting of the Democracy Services Committee

Date of Meeting:	18 June 2024
Title of Item:	Draft of the Annual report by the Head of Democracy Services in relation to support for Members.
Contact Officer:	Ian Jones, Head of Democracy Services

1. DECISION

The Democracy Services Committee is requested to consider the report and its contents and recommend it for adoption by the Full Council as required.

2. What is the background and relevant considerations?

- 2.1 I am required to report to the full Council annually outlining the support available to Councillors.
- 2.2 In accordance with the requirements of the Local Government (Wales) Act 2011, the Democracy Services Committee is responsible for specific matters (under Section 11), as follows:
 - Fulfilling the role of the local authority to appoint a Head of Democracy Services
 - Review the support available in relation to staff, buildings and other resources available to the Head of Democracy Services, to ensure they are adequate for the requirements of the role.
 - Produce a report, at least once a year, to be presented to the Full Council in relation to support for Members.
- 2.3 This year's annual report is concise and focuses on the developments made during the year rather than outlining all the support available to Members. It also outlines the top priorities for the year ahead.
- 2.4 I want to thank you the members of the Democracy Services Committee for your constructive comments during our meetings over the year. A number of teams assist me in providing the best possible support to you, and I want to

thank everyone for their work, but I want to specifically thank the Democracy and Language Service officers, who are your main day-to-day liaison, to Catrin Love and the learning and development team, and all the other officers who assist in supporting you in your role. I look forward to working with you all in the future to further develop the provision.